



Summit Construction Company LLC

DATE: _____

Subcontractor Pre-Qualification Form *(please attach any additional sheets if needed)*

Company Name: _____ Primary Business Contact: _____

Office Address: _____ Federal Tax ID: _____

Office Phone/Fax: _____ / _____ Web Address: _____

DUNS #: _____ Surety Company & Contact: _____

Trade Work Performed: _____ Company Type (Corp/Partnership/LLC/JV): _____

Key Personnel (President, Vice President, Project Executive, Project Manager, Estimator, etc.):

Name: _____ Title: _____ Years of Experience: _____ Years with Current Firm _____
Phone: _____ Email: _____

Name: _____ Title: _____ Years of Experience: _____ Years with Current Firm _____
Phone: _____ Email: _____

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Phone: _____ Email: _____

Project Types:

Please place a check mark or "x" next to all types of projects that apply

Residential _____ K-12 _____ Higher Education _____ Military _____ Religious _____
Utility _____ Industrial _____ Transportation _____ Healthcare _____ Government _____

Primary Work Type Performed: New Construction _____ Alterations & Renovations _____

Typical Project Size (\$) : _____ Annual Volume of Work (\$) : _____

Years in Business: _____ Avg. Number of Office Employees: _____ Avg. Number of Field Employees: _____

Open Shop: _____ Union Shop: _____ Current Backlog (\$) : _____

Labor Affiliation (if any) : _____ Overall Bonding Capacity (\$) : _____

Available Bank Line of Credit: _____



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Business Certifications: (Mark all that apply. Attach documentation from any local, state or federal agency that has certified your company)

MBE____ WBE____ SBE____ DBE____ LBE____ VBE____ DVBE____ EDGE____

Projects Recently Completed: List 4 Last Projects (Preferably School Projects)

Project Title and Location: _____ Work Performed: _____
Contract Amt and Date Completed: _____ Owner: _____ CM/
GC: _____ Contact Reference & Phone Number: _____

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List Major Suppliers Within the Past 5 Years

Company Name: _____ Address: _____
Contact: _____ Phone: _____ Email: _____
Avg. Volume of Sales with Supplier: _____

Company Name: _____ Address: _____
Contact: _____ Phone: _____ Email: _____
Avg. Volume of Sales with Supplier: _____

Company Name: _____ Address: _____
Contact: _____ Phone: _____ Email: _____
Avg. Volume of Sales with Supplier: _____

Company Name: _____ Address: _____
Contact: _____ Phone: _____ Email: _____
Avg. Volume of Sales with Supplier: _____



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In the past 5 years, has your firm filed a claim or had legal action taken by a Public Owner? YES _____ / NO _____
If checked yes, please provide/attach all relevant information regarding the claim and/or legal action taken.

In the past 5 years, has your firm been requested by a public owner to return to address construction workmanship, performance, or installation issues other than minor warranty work? YES _____ / NO _____

If yes, please provide/attach the project and type of contract, and describe your response to the request.

Has a claim ever been made against your Surety? YES _____ / NO _____

If yes, please provide/attach the project and type of contract, and describe your response to the claim.

Please attach the following documents for our review upon submission of this form:

- A. Updated Equal Employment Opportunity Certificate.
- B. Updated BWC Certificate
- C. List of any OSHA violations over the past 5 projects.
- D. Key Staff Resumes
- E. Applicable licenses to perform the work outlined in the scope provided.
- F. Drug Free Work Place Certificate of Compliance
- G. Past 3 years of financial data. (if selected as qualified bidder)
- H. Subcontractor Safety Plan
- I. Subcontractor Quality Control Plan
- J. Insurance Certificate
- K. Letter of Bondability from Surety – include single project limits as well as aggregate bonding capacity
- L. Provide a list of current projects with contract values, cost to complete, and anticipated completion dates. Also include all projects that are under contract and/or with a Letter of Intent showing anticipated start/completion dates and contract values.